

<b>Hospital Committee Meeting Minutes August 5, 2014</b>			Meeting Date		August 5, 2014				
			Meeting Time		6:00 p.m.				
			Meeting Location		Conference Room "B"				
<b>Members: P-present, A-absent, E-excused</b>									
P	Jerry Britton – Chair	E	Bryan Knapp	P	Mike Hobbs	P	Darla Hout	P	Mary McCollough
P	Ron King	P	Tom Butcher	P	Chelsea Musgrave-Minutes	P	Mark Dallas (KEB)	P	Phil Gustafson
P	Ted Whitehead	P	Amanda Goostree	P	Dr. Klingler (Med Staff Rep)	P	Brannon Johnson (KEB)	P	Julie Long
P	Sue Pettit- Ex-Officio	P	Jamie Veach	P	Bob Coble (Attorney)	P	Jason Booth (Snedeker Rep)		

Agenda Item	Discussion	Follow Up
<b>Welcome</b> <i>Amanda Goostree</i>	<i>Amanda welcomed everyone to the meeting.</i>	None
<b>Call to Order</b> <i>Jerry Britton</i>	Jerry Britton called the meeting to order at 6:00.	None
<b>Approval of Agenda</b> <b>(Action)</b>	The agenda for the meeting was presented for approval.  <b><i>Motion by Tom Butcher. Seconded by Ted Whitehead. Motion carried.</i></b>	None
<b>Approval of Minutes</b> <b>(Action)</b> <i>Minutes of the July 1, 2014 Meeting</i>	Minutes from the July 1, 2014 Hospital Committee meeting were presented for approval.  <b><i>Motion by Tom Butcher. Seconded by Ron King. Motion Carried</i></b>	None
<b>Finance</b> <i>Mike Hobbs</i> <ul style="list-style-type: none"> <li>Financial Review &amp; Statistics</li> <li>Approval of Paid &amp; Unpaid <b>(Action)</b></li> </ul> <i>Mark Dallas</i> <ul style="list-style-type: none"> <li>2014 Audit Presentation</li> </ul>	<ul style="list-style-type: none"> <li>Mike Hobbs presented the financial data for June 2014. Mike also presented the data in graphs. During the reading of the Clinic statistics, Jamie Veach provided an update on physician and mid-level recruitment. No action was taken.</li> <li>Amanda stated that due to Dr. Schulz's increased patient volume, CCH will be entering into a contract with Dr. Steve Redmond's Anesthesia group. A CRNA will provide anesthesia services 2 days a week for Dr. Schulz's cases and when Haskell Nutgrass, CRNA, is not available. Dr. Redmond will join the Medical Staff</li> </ul>	None

	<p>as the Chief of Anesthesiology. Two OR's will work simultaneously to allow for more surgical cases to be performed.</p> <ul style="list-style-type: none"> <li>• Hospital paid and unpaid claims were presented for approval.</li> </ul> <p><b><i>Motion by Ron King for the paid and unpaid claims to be submitted for approval by the Clay County Board as presented. Seconded by Tom Butcher. Motion carried.</i></b></p> <ul style="list-style-type: none"> <li>• A discussion was held on the current condition of the property located at 433 E 7th St. in Flora which is owned by Clay County.</li> <li>• Mark Dallas presented the annual audit report conducted by Kerber, Eck, and Braeckel (KEB). Mark presented copies of the Financial Statement and Independent Auditor's Report for the Fiscal Years Ending February 28, 2014 and February 28, 2013, the Results of the Audit as of February 28, 2014, and the Client Advisory Comments as of February 28, 2014 to all present.</li> </ul>	
<p><b>Joint Leadership Report</b>  <i>Ted Whitehead</i></p> <ul style="list-style-type: none"> <li>• Quality</li> <li>• Safety</li> <li>• Compliance</li> </ul> <p><i>Jamie Veach</i></p> <ul style="list-style-type: none"> <li>• Heating Assessment Proposal</li> </ul>	<ul style="list-style-type: none"> <li>• Quality: Amanda stated that CCH is continually working with Press Ganey and Good Samaritan on the scorecard. We are gradually getting the data. Amanda is hopeful the new data will be available at the September Hospital Committee meeting. Amanda asked if there were any quality concerns to which no one voiced any.</li> <li>• Safety: Jamie stated there will be more emphasis on safety protocols with the recent change in the Plant Operations Manager position. The structure of the Safety Committee will be altered. Jamie asked if there were any safety concerns, to which Sue</li> </ul>	

	<p>expressed her concern over patients smoking cigarettes alongside IV poles and Oxygen tanks outside the hospital. Amanda expressed the difficulty in enforcing the smoke free policy on patients and their families. Amanda stated the she will ensure the outside areas are cleaned and rid of cigarette butts.</p> <ul style="list-style-type: none"> <li>• Compliance: Jamie stated the Education Protocols for staff are in the process of being updated. The training for new employees is being restructured. Jamie asked if there were any compliance concerns to which no one voiced any.</li> <li>• Jamie stated an assessment for our air and heating system along the review and analysis will total an estimated \$35,000. Bids cannot be determined without an assessment. Jamie will work with Bob Coble to ensure the proper process for advertising the bids.</li> </ul> <p>*Ted stated that he enjoys the Hospital Daily Highlights that Amanda emails to the staff and board members each day. Ted also expressed his gratitude to the Medical Staff for their hard work and dedication.</p>	<p>Jamie to work with Bob Coble on the process for advertising the air and heating assessment bids.</p>
<p><b>Credentials Committee</b> <b>(Action)</b> <i>Amanda Goostree</i></p>	<p>After review and approval of the application by the Credentials Committee and Medical Staff Committee, Joint Leadership Committee recommends appointment for the following health professionals:</p> <p><b>Reappointment:</b>  Richard Schenk, MD                      Courtesy Pathology  Vincent Zuck, MD                        Courtesy Cardiology  Keith Jenkins, MD                        Active Family Practice  Bashar Alzahabi, MD                      Courtesy Internal Medicine</p> <p><b>Initial Appointment:</b>  Binh Nguyen, MD                        Provisional Courtesy Cardiology</p>	<p>None</p>

	<p>Christopher Norbet, MD      Provisional Courtesy Teleradiology  Patrick Rhoades, MD      Provisional Courtesy Teleradiology  Edward Harter, MD      Provisional Courtesy Teleradiology  Aaron Konrad, MD      Provisional Courtesy Teleradiology  Rebecca Baggett, MD      Provisional Courtesy Teleradiology  Marisa Blitstein, MD      Provisional Courtesy Teleradiology  David Weglicki II, MD      Provisional Courtesy Teleradiology</p> <p><b><i>Motion made by Ted Whitehead to submit the appointments to the Clay County Board for approval. Seconded by Tom Butcher. Motion carried.</i></b></p>	
<p><b>New Business</b>  <i>Jason Booth</i></p> <ul style="list-style-type: none"> <li>• Open Enrollment</li> </ul> <p><i>Amanda Goostree</i></p> <ul style="list-style-type: none"> <li>• Personnel</li> </ul>	<ul style="list-style-type: none"> <li>• Jason Booth from Snedeker Insurance provided information about a proposed amendment to the CCH’s self-insured health plan to remain in compliance with the Affordable Care Act. Jason stated that as a plan sponsor, the hospital must remain in compliance with the Employer Mandate provision of the Act. The proposed amendment will implement an open enrollment period every October with coverage effective the following January 1 for any eligible employees and their dependents. An additional provision will allow employees to enroll their dependents in the Medical Reimbursement Plan (MRP) option as long as they request those dependents to be added within 30 days after the effective date of their coverage. The amendments will be presented for approval at the September Hospital Committee meeting.</li> <li>• Amanda stated that CCH will be hiring a Director of Systems Improvement. This new position will be part of Administration. Amanda stated the position will be over Risk Management and Regulatory Compliance, Case Management, Education, LEAN, Performance Improvement, Quality, and Patient Satisfaction.</li> <li>• A discussion was held about the annual Hospital Christmas Party.</li> </ul>	<p>The amendments to CCH’s self-insured health plan to be presented for approval at the September Hospital Committee meeting.</p>

	<p>Sue Petit mentioned that the board would like to see a closed party and one which offers a more family oriented approach. Mr. Whitehead stated he believes the hospital should not provide alcohol. Amanda agreed to work with the administrative team to work on the Christmas festivities.</p>	
<p><b>Executive Session: Employment (Action)</b></p>	<p><i>Ron King made a motion to enter into Executive Session. Ted Whitehead seconded the motion. Executive Session convened at 8:15.</i></p> <p>The purpose of the Executive Session was for the appointment, employment, compensation, discipline, performance of dismissal or specific employees of the public body (5 ILCS 120/2 (c) (1).</p> <p><i>Tom Butcher made a motion to return to open session. Ted Whitehead seconded the motion. Open session reconvened at 8:23.</i></p>	None
<p><b>Adjournment</b></p>	<p><i>Motion to adjourn by Ron King. Seconded by Ted Whitehead. Motion carried. Meeting adjourned at 8:24.</i></p>	