

Hospital Committee Meeting Minutes October 7, 2014		Meeting Date		October 7, 2014					
		Meeting Time		6:00 p.m.					
		Meeting Location		Conference Room "B"					
Members: P-present, A-absent, E-excused									
P	Ted Whitehead – Chair	P	Jamie Veach	P	Sue Pettit – Ex - Officio	P	Mike Hobbs	P	Dannette Craig
P	Ron King	P	Tom Butcher	P	Chelsea Musgrave-Minutes	P	Darla Hout	P	Phil Gustafson
E	Bryan Knapp	P	Amanda Goostree	A	Dr. Maneja (Med Staff Rep)	P	Bob Coble (Attorney)	P	Dr. Doolittle (Guest)
P	Janice Brooks	P	Phil Bute						

Agenda Item	Discussion	Follow Up
Welcome <i>Amanda Goostree</i> <ul style="list-style-type: none"> Introduction of Dr. Doolittle and Janice Brooks 	<i>Amanda welcomed everyone to the meeting and introduced Dr. Doolittle and Janice Brooks. Dr. Doolittle is the President of Integritas Emergency Physician Services, which the hospital is considering using as the new contracted ER service starting in February. Janice Brooks is the newly appointed Hospital Committee member.</i>	None
Call to Order <i>Ted Whitehead</i>	Ted Whitehead called the meeting to order at 6:00.	None
Public Comment	There were no public comments.	None
Approval of Agenda (Action)	The agenda for the meeting was presented for approval. <i>Motion by Ron King. Seconded by Tom Butcher. Motion carried.</i>	None
Approval of Minutes (Action) <i>Minutes of the September 2, 2014 Hospital Committee Meeting</i>	Minutes from the September 2, 2014 Hospital Committee meeting were presented for approval. <i>Motion by Tom Butcher. Seconded by Janice Brooks. Motion carried.</i>	None
Finance <i>Mike Hobbs</i> <ul style="list-style-type: none"> Financial Review & Statistics Approval of Paid & Unpaid (Action) 	<ul style="list-style-type: none"> Mike Hobbs presented the financial data for August 2014. Mike also presented the data in graphs. Sue Pettit praised Jason Perry for turning the Ambulance Department around and making it a great success. The Committee expressed their gratitude to all departments for their hard work. 	None

<ul style="list-style-type: none"> • Medicaid Payment Reform 	<ul style="list-style-type: none"> • Hospital paid and unpaid claims were presented for approval. The Committee reviewed whether a representative from the hospital needs to attend the Claims Committee meetings. After reviewing the Cash Management Plan Resolution it was determined no attendance is required. Information can be requested from the Claims Committee by phone. <p><i>Motion by Ron King for the paid and unpaid claims to be submitted for approval by the Clay County Board as presented. Seconded by Tom Butcher. Motion carried.</i></p> <ul style="list-style-type: none"> • Mike stated Medicaid is using a new payment methodology causing payment to be different for outpatient services. The new structure is expected to bring more revenue based on estimates but the true picture is unknown at this time. 	
<p>Joint Leadership Report <i>Ted Whitehead</i></p> <ul style="list-style-type: none"> • Quality Scorecard • Safety • Compliance • Any Quality, Safety, Compliance Concerns 	<ul style="list-style-type: none"> • Dannette Craig gave a Press Ganey report for the months of June-September 2014. Dannette reported the inpatient Top Box Scores, Overall Scores, Trends and CAHPS for Quality. • Amanda stated that Tammy Boose, Infection Control, has created a Policy related to Ebola. Tammy has also been training the nurses at the hospital and clinic and educating the physicians. • Jamie stated all staff has received the Conflict of Interest forms to complete and return to Administration. The majority of the forms have been turned in. Jamie also stated the New Employee Orientation has been completed. 	None

	<ul style="list-style-type: none"> • Amanda asked if there were any Quality, Safety, or Compliance concerns to which no one voiced any. 	
<p>Capital Requests</p> <ul style="list-style-type: none"> • Hospital Flooring (Action) • Paper Document Conversion System (Action) 	<ul style="list-style-type: none"> • Hospital Flooring (Action) - Hoedebecky Flooring, Inc. Amanda Goostree presented information related to the purchase of new flooring. Amanda stated that flooring throughout the hospital is in need of replacement given it is 15 years old. Chelsea Musgrave stated the main reason for choosing to install carpet squares as opposed to tile flooring in the public areas is to reduce noise. Noise is a major dissatisfier amongst our patients. Many new hospitals are installing carpet to reduce noise for patient satisfaction. Maintaining the carpet squares is more cost effective than the current tiles. Vinyl hardwood will be installed in areas where carpet could not fit under fire doors and all patient areas. After the bid process was followed, there was only one bid received from Hoedebecke Flooring, Inc. for a total of \$112,944.18, which includes all material and labor. The carpet will be covered with a lifetime limited warranty. The flooring budgeted for this year was only \$30,000. Mike Hobbs spoke to strong cash flow and recommended the purchase go over budget due to issues with dye lots and disruption in flooring types being a patient safety concern. Chelsea shared spec sheets related to infection control and noted that hospital Infection Control nurse had been consulted. <p><i>Motion by Janice Brooks to approve for the capital request to be submitted to the Clay County Board. Seconded by Tom Butcher. Motion carried.</i></p>	None

	<ul style="list-style-type: none"> • Paper Document Conversion System (Action) -Imaging Office Systems, Inc. Jamie stressed the importance of getting all patient charts into electronic format. Mike stated that a portion of the scanning project will be to scan current charts into the EHR system, which will make the charts more useful. This portion of the purchase will be capitalized and reimbursed at a higher percentage from Medicare. The scope of this scanning project covers records at the hospital and the Medical Clinic. Imaging Office Systems, Inc. will provide all the labor for the project. Phil Bute described the high security of the system. The total cost is \$123,350.50. <i>Motion by Janice Brooks to approve the purchase. Seconded by Ron King. The capital amount portion of the system is under the threshold of \$30,000.00, therefore approval by the County Board is not required.</i> 	
Credentials Committee (Action) <i>Amanda Goostree</i>	After review and approval of the application by the Credentials Committee and Medical Staff Committee, Joint Leadership Committee recommends the appointment for the following health professionals: Initial Appointment: Anton Dubrick, MD Provisional Active Family Practice Dennis Swenie, MD Provisional Active Family Practice Michelle Griggs, CRNA Provisional Allied Health Anesthesia Kevin Allen, CRNA Provisional Allied Health Anesthesia Reappointment:	None

	<p>Haskell Nutgrass, CRNA Allied Health Anesthesia Lisa Wichterman, MD Courtesy Radiology Mary Ludolph, MD Courtesy Radiology Patricia Whitworth, MD Courtesy Radiology Robert Nordstrom, MD Courtesy Radiology Russell Brueny, MD Courtesy Radiology Ryan Watson, MD Courtesy Radiology Syam Vasireddy, MD Courtesy Teleradiology John Becker, MD Courtesy Teleradiology Holly Novak, MD Courtesy Cardiology Mansuri Ghani, MD Courtesy Cardiology Maria Perez, MD Active Family Practice</p> <p><i>Motion made by Ron King to submit the appointments to the Clay County Board for approval. Seconded by Janice Brooks. Motion carried.</i></p>	
<p>New Business <i>Amanda Goostree</i></p> <ul style="list-style-type: none"> • News from National Rural Health Association • CCH Organizational Chart (Action) <p><i>Jamie Veach</i></p> <ul style="list-style-type: none"> • Medical Director Liability 	<p>Amanda read the following statement from the National Rural Health Association:</p> <ul style="list-style-type: none"> • “The season isn’t looking bright for 26 rural hospitals that shuttered operations across the United States since 2013. That’s more closures in just the last 19 months than the total between 2003 and 2012. These communities are struggling to overcome the absence of vital health services and the economic loss of local jobs. It is believed that many more rural hospitals are teetering on the edge of closure. Evidence reveals that 66 percent of the nation’s 2,323 rural hospitals are operating at a financial loss, according to iVantage Health Analytics. A rural hospital in Washington State is seeking a special tax levy to keep its doors open. Another rural hospital in Tennessee is in danger of closing unless it 	<p>None</p>

	<p>finds another operator.” Discussion was held around trends in healthcare and the importance of fiscal accountability.</p> <ul style="list-style-type: none"> • Amanda presented Clay County Hospital’s Organizational Chart as of October 2014 for approval. <p><i>Motion by Tom Butcher to approve the Organizational Chart. Seconded by Ron King. Motion carried.</i></p> <ul style="list-style-type: none"> • Jamie does not have anything to report under the Medical Director Liability. The issue has been resolved. 	
<p>Executive Session: Litigation (Action)</p>	<p><i>Motion made by Tom Butcher to enter into Executive Session. Seconded by Ron King. Executive session convened at 8:10.</i></p> <p><i>Executive Session: Litigation</i> Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, with the basis for such findings being: Hospital Committee Meeting Minutes (5 ILCS 120/2 (c) (11).</p> <p><i>Ron King made a motion to return to open session. Tom Butcher seconded the motion. Open session was reconvened at 8:18.</i></p>	<p>Informational only. No action was taken.</p>
<p>Adjournment</p>	<p><i>Motion to adjourn by Ron King. Seconded by Tom Butcher. Meeting adjourned at 8:21.</i></p>	