

Hospital Committee Meeting Minutes- February 2016	Meeting Date	February 2, 2016
	Meeting Time	6:00 p.m.
	Meeting Location	Conference Room "B"

Members: P-present, A-absent									
P	Ted Whitehead – Ex Officio	P	John Bayler	A	Janice Brooks	P	David Johnson	P	Joe Goodman

P	Amanda Basso	P	Chelsea Musgrave	P	Mike Hobbs	P	Phil Bute
P	Mike McClane	P	Tammy Mulvaney	P	Carrie Miller	P	Phil Gustafson
P	Julie Long	P	Bob Coble (Attorney)	P	Courtney Minton - Minutes	P	John Bursich

Agenda Item	Discussion	Follow Up
Welcome <i>Amanda Basso</i>	Amanda Basso welcomed everyone to the meeting and thanked them for their presence.	None
Call to Order <i>Ted Whitehead</i>	Ted Whitehead called the meeting to order at 6:00 p.m.	None
Patient Story	John Bursich, Marketing Manager, shared an audio clip of a commercial that will soon be aired on the radio. The clip features a patient, Bill Thompson, speaking about the life-saving experience he had at Clay County Hospital.	None
Public Comment	There were no public comments.	None
Approval of Agenda (Action)	The agenda for the meeting was presented for approval. Exception noted: The Capital Purchase item was removed from the agenda, and Budget discussion was added to the Financial section. <i>Motion made by John Bayler to approve the agenda. Seconded by Joe Goodman. Motion carried.</i>	None
Approval of Minutes (Action)	The minutes from the January 5, 2016 meeting were presented for approval. <i>Motion made by Dave Johnson to approve the January minutes. Seconded by John Bayler. Motion carried.</i>	None

<p>Consultation / Strategy <i>Phil Gustafson & Amanda Basso</i></p>	<p>Amanda was asked last month by the County Board to seek options for the Board to hire a consultant to help them with a strategic plan related to the Hospital's future.</p> <p>Subsequently, Clay County Hospital is currently in the second year of the management agreement with SSM Health. Direction is needed to identify future strategy. Phil Gustafson presented information regarding Huron Consulting Group. Phil has been in contact with the Managing Director for Huron, John Tiscornia. Mr. Tiscornia has offered to come to Southern Illinois for no more than \$8,000 plus travel costs for an initial education session for the County Board and Clay County Hospital Administration. Mr. Gustafson believes based on his knowledge of other SSM Affiliate Critical Access Hospital, some of them would also be interested in such a session. Phil proposes bringing Mr. Tiscornia in for a ½ day session and sharing the cost between Good Samaritan Hospital and Clay County Hospital while noting that if other Critical Access Hospitals come on board then they would share in this cost.</p> <p>To the request made by the board to find a consultant, Mr. Gustafson said since consulting services are typically quite costly, this might be a first step in giving the Board some objective information about healthcare trends and information from across the country.</p> <p>Committee members also discussed inviting the Hospital Foundation members to attend this meeting as well.</p> <p>Hospital Committee members would like to move this idea to full County Board for discussion. This discussion will take place at the full Clay County Board meeting on February 9th.</p>	<p>Information will be presented to the full Clay County Board.</p>
<p>IT Report <i>Phil Bute</i></p>	<ul style="list-style-type: none"> Phil Bute addressed a concern that had been voiced at the January Clay County Board meeting regarding the Louisville Clinic's new phone number. The previous phone number could not be ported over into the Thinking Phones system due to their only being one phone service provider in that area. Therefore, a Carlyle number had to be purchased. This is only an issue with land line calls cell phone calls are not impacted 	<p>None</p>

	<p>by this. Mr. Bute is inquiring about toll-free numbers, and the pricing involved; other options are being explored. This subject will be discussed at the next Hospital Committee meeting in March.</p> <ul style="list-style-type: none"> • Phil will be presenting phone system data (number of calls, etc.) for two months at the March meeting. • It was noted by Ted Whitehead that people in the community have been pleased to have a person answer when they call the hospital and clinics, as opposed to an automated system. 	
<p>Patient Experience Survey Scores <i>Carrie Miller</i></p>	<p>Carrie Miller, Chief Nursing Officer, presented the Patient Experience Survey results for December 2015, along with the fiscal year-to-date data. The number of surveys, as well as the national benchmark for each category, was also included with the percentile data. Carrie explained that her goal is not only to see an increase in scores, but for the scores to remain consistent.</p>	None
<p>Quality Report <i>Tammy Mulvaney</i></p> <ul style="list-style-type: none"> • Any Quality Related Questions Concerns of Committee Members? 	<ul style="list-style-type: none"> • Tammy Mulvaney presented information regarding the Hospital Engagement Network (HEN). The purpose of the network is to accelerate improvement efforts to reduce harm to patients, using nine areas of harm and hospital readmissions as the measure. The network is free of charge, and will offer free certification of staff in Infection Control and in Quality Improvement principles. • Tammy asked if there were any Quality related questions or concerns to which none were voiced. 	None
<p>Compliance Report <i>Tammy Mulvaney</i></p> <ul style="list-style-type: none"> • Any Compliance Related Questions or Concerns of Committee Members? 	<ul style="list-style-type: none"> • There were no Compliance related issues to report. • Tammy asked if there were Compliance related questions or concerns to which none were voiced. 	None

<p>Clinic Report/CGCAHPS <i>Mike McClane</i></p>	<p>Mike presented results of the CGCAHPS (The Clinician and Group Consumer Assessment of Healthcare Providers and Systems) surveys. This is a standardized tool to measure patient perceptions of care delivered by a provider (e.g. physician, nurse practitioner, physician assistant, etc.) in an office setting.</p>	<p>None</p>
<p>Finance <i>Mike Hobbs</i></p> <ul style="list-style-type: none"> • Financial Review & Statistics • Approval of Paid & Unpaid (Action) • Hospital Budget 	<ul style="list-style-type: none"> • Mike presented the financial data for the month of January 2016. He also presented the information in graph format. • The paid and unpaid claims were presented for approval. <p><i>Motion made by John Bayler to submit the January paid and unpaid claims to the full Clay County Board for approval. Seconded by Dave Johnson. Motion carried.</i></p> <ul style="list-style-type: none"> • Mike presented the Operating and Capital Budgets for FYE February 28, 2017. The Operating Budget will be presented to the full Clay County Board, whereas the Capital Budget will require further consideration. 	<p>None</p> <p>Submit to the full Clay County Board for approval.</p> <p>Submit Operating Budget to the full Clay County Board for approval.</p>
<p>Credentials Committee (Action) <i>Amanda Basso</i></p>	<p><u>Initial Appointment</u></p> <ul style="list-style-type: none"> • Witold Szyfer, MD-Hospitalist <p><u>Provisional Appointment</u></p> <ul style="list-style-type: none"> • Angela Casolari, NP- Provisional Specified Professional Affiliate • Valerie Lybarger, NP-Provisional Specified Professional Affiliate • Muralidhar Kondapaneni, MD-Provisional Courtesy Pulmonology • Willett Pang, MD-Provisional Courtesy Radiology 	<p>Submit to the full Clay County Board for approval.</p>

	<ul style="list-style-type: none"> • Stephen Stone, MD-Provisional Courtesy Dermatology <p><u>Reappointment</u></p> <ul style="list-style-type: none"> • Michael Schifano, MD- Courtesy OB/GYN • Elisabeth Beyer-Nolen,MD- Courtesy OB/GYN • Douglas Combs,MD- Courtesy OB/GYN • Michael Covlin,MD- Courtesy OB/GYN • Robin Bierman, MD-Courtesy Radiology • Catherine Barteau, MD-Courtesy Radiology • William Moore, MD-Courtesy Radiology <p><i>Motion made by John Bayler to submit credentials to the full Clay County Board for approval. Seconded by Dave Johnson. Motion carried.</i></p>	
New Business	There was no new business.	None
Executive Session-5 ILCS 120/2(c) (16)-Meetings for the discussion of minutes of meetings lawfully closed under the Act either for purposes of approval by the body of the minutes or a semi-annual review of the minutes as required by the Act.	<p><i>Motion made by John Bayler to go into Executive Session at 8:17 p.m. Seconded by Dave Johnson. Motion carried.</i></p> <p><i>Motion made by Dave Johnson to go into Open Session at 8:20 p.m. Seconded by John Bayler. Motion carried.</i></p>	None
Adjournment	<i>Motion made by Dave Johnson to adjourn meeting. Seconded by John Bayler. Motion carried. Meeting adjourned at 8:20 p.m.</i>	None