

<b>Hospital Committee Meeting Minutes-March 2017</b>		Meeting Date		March 7, 2017					
		Meeting Time		6:00 p.m.					
		Meeting Location		Conference Room "B"					
<b>Members: P-present, A-absent</b>									
P	Ted Whitehead – Ex Officio	P	John Bayler	P	Mary McCollough	P	David Johnson	P	Joe Goodman

P	Chris Hunt	P	Carrie Miller	P	Chelsea Musgrave	P	Mike McClane	P	Tammy Mulvaney
P	Phil Bute	P	Mike Hobbs	A	Phil Gustafson	P	Julie Long	P	Bob Coble, Attorney
P	Courtney Minton, Minutes	P	John Bursich	P	Matt Kinsella				

Agenda Item	Discussion	Follow- Up
<b>Welcome</b> <i>Chris Hunt</i>	Chris Hunt welcomed everyone to the meeting and thanked them for attending.	None
<b>Call to Order</b> <i>Ted Whitehead</i>	Ted Whitehead called the meeting to order at 6:00 p.m. Roll call was completed by Courtney Minton.  <i>Ted Whitehead- Present. Dave Johnson- Present. Mary McCollough- Present. John Bayler- Present. Joe Goodman- Present.</i>	None
<b>Public Comment</b>	There were no public comments.	None
<b>Approval of Agenda (Action)</b>	The agenda for the meeting was presented for approval. Exception noted: urgent Executive Session added to take place immediately following the approval of the minutes.  <i>Motion made by Joe Goodman to approve the agenda. Seconded by Dave Johnson. Motion carried.</i>	None
<b>Approval of Minutes (Action)</b>	The minutes for the February 7, 2017 meeting were presented for approval.	None

	<i>Motion made by Mary McCollough to approve the February minutes. Seconded by John Bayler. Motion carried.</i>	
<b>Executive Session</b> <i>5 ILCS 120/2 ( c ) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.</i>	<i>Motion made by John Bayler to enter into Executive Session. Seconded by Dave Johnson. Motion carried. Entered into Executive Session at 6:02 p.m.</i>  <i>Motion made by Joe Goodman to return to Open Session. Seconded by John Bayler. Motion carried. Entered into Open Session at 6:13 p.m.</i>	None
<b>IT &amp; Plant Operations Report</b> <i>Phil Bute</i> <ul style="list-style-type: none"> <li>• Opportunity for IT/Plant Operations Related Questions or Concerns of Committee Members</li> </ul>	<ul style="list-style-type: none"> <li>• Phil reported that the fence that will be built around the radio tower and oxygen tanks will be erected once the weather allows.</li> <li>• Phil reported that the computers for the clinics that were purchased by the Endowment Foundation were completely installed and in use.</li> <li>• A committee member asked about the payroll software, specifically about the issues that were occurring due to the county employees using the same software under the one tax ID number. Mike Hobbs stated that he had discussed the issue with Brenda Britton, and that the possibility of the county requesting a different tax id number was imminent. Mike explained that the change will require legal counsel, as there are many aspects that will be affected; a change in tax id number is considered a change in ownership and could also affect our credentialing contracts with insurance payers. Mike</li> </ul>	None

	<p>stated that he has asked to be involved and kept informed during the process.</p>	
<p><b>Clinic Report</b> <i>Mike McClane</i></p> <ul style="list-style-type: none"> <li>• Clinic Statistics</li> <li>• Opportunity for Clinic Related Questions or Concerns of Committee Members</li> </ul>	<ul style="list-style-type: none"> <li>• Mike McClane presented statistics through January 2017, showing the total number of visits, new patients, payer mix, and break-even numbers for all clinics combined.</li> <li>• A concern was voiced regarding provider coverage for the nursing homes; since Dr. Bunnell has retired he will no longer see those patients as a Clay County Hospital employee. Mike informed the committee that communication will continue with the nursing homes, and we will work towards assisting them with a solution.</li> </ul>	None
<p><b>CNO Report</b> <i>Carrie Miller</i></p> <ul style="list-style-type: none"> <li>• Patient Experience Survey Scores</li> <li>• Opportunity for Clinical Services Related Questions or Concerns of Committee Members</li> </ul>	<ul style="list-style-type: none"> <li>• Carrie Miller presented the Patient Experience Survey scores for the month of February 2017, as well as for the Fiscal Year 2017. Scores have increased consistently from previous years' scores; Carrie emphasized that department managers are always looking to identify ways to improve patient care, and therefore, the survey scores.</li> <li>• Ted Whitehead mentioned that the Health Department is thankful for the teamwork and effort that has been put forth while identifying solutions for process improvement.</li> </ul>	None  None
<p><b>Finance</b> <i>Mike Hobbs</i></p> <ul style="list-style-type: none"> <li>• January Financial Review &amp; Statistics</li> <li>• Approval of January Paid &amp; Unpaid Claims(<b>Action</b>)</li> <li>• Opportunity for Finance Related Questions or</li> </ul>	<ul style="list-style-type: none"> <li>• Mike Hobbs presented the January 2017 financial data. He also presented the information in graphs.</li> <li>• The January 2017 Paid and Unpaid Claims were presented for approval. There was a question regarding a \$10 payment made to the Clay County Circuit Clerk for an estate claim. Mike stated he would investigate the reason for the payment and report to the committee members.</li> </ul>	

<p>Concerns of Committee Members</p>	<p><i>Motion made by John Bayler to present the January 2017 Paid and Unpaid claims to the full Clay County Board. Seconded by Mary McCollough. Motion carried.</i></p>	
<p><b>HR &amp; Marketing Report</b>  <i>Chelsea Musgrave</i></p> <ul style="list-style-type: none"> <li>• Opportunity for HR/Marketing Related Questions or Concerns of Committee Members</li> </ul>	<ul style="list-style-type: none"> <li>• Chelsea Musgrave shared information about upcoming events. We will be participating in the WNOI Home Show on March 18<sup>th</sup> at the Flora Jr. High School. The Clay City Clinic 1 Year Anniversary Open House will be held March 28<sup>th</sup> from 11 a.m.-1 p.m. at the Clay City Clinic. The public is invited to attend. Lastly, CCH is sponsoring a Women’s Health &amp; Fitness Expo on April 22<sup>nd</sup> 9-11 a.m.at Johnny and June's.</li> </ul>	<p>None</p>
<p><b>Quality &amp; Compliance Report</b>  <i>Tammy Mulvaney</i></p> <ul style="list-style-type: none"> <li>• Credentials Committee <b>(Action)</b></li> <li>• Opportunity for Quality/Compliance Related Questions or Concerns of Committee Members</li> </ul>	<ul style="list-style-type: none"> <li>• The following medical staff credentials were presented for approval:</li> </ul> <p><b><u>Initial appointment:</u></b>  Shelly Kuhns, APN Courtesy Hospitalist</p> <p><b><u>Provisional Appointment:</u></b>  Carrie Nussmeyer, APN Specified Professional Affiliate</p> <p><b><u>Reappointment:</u></b>  Syed Shah, MD Courtesy Neurology</p> <p><i>Motion made by Dave Johnson to present the medical staff credentials to the full Clay County Board for approval. Seconded by Mary McCollough. Motion carried.</i></p> <ul style="list-style-type: none"> <li>• Tammy reported that Joint Commission has not yet returned to the facility for their follow-up visit; however preparations have been made for when they do arrive.</li> </ul>	<p>Present to the full Clay County Board for approval.</p> <p>None</p>

<b>New Business</b> <i>All Present</i>	There was no new business to discuss, however Ted Whitehead invited the Committee to congratulate Joe Goodman on the recent birth of his child.	None
<b>Adjournment</b>	<b><i>Motion made by John Bayler to adjourn meeting. Seconded by Mary McCollough. Motion carried. Meeting adjourned at 7:19 p.m.</i></b>	None