

Hospital Committee Meeting Minutes-April 2017		Meeting Date		April 4, 2017					
		Meeting Time		6:00 p.m.					
		Meeting Location		Conference Room "B"					
Members: P-present, A-absent									
P	Ted Whitehead – Ex Officio	P	John Bayler	P	Mary McCollough	P	David Johnson	P	Joe Goodman

P	Chris Hunt	A	Carrie Miller	P	Chelsea Musgrave	P	Mike McClane	P	Tammy Mulvaney
P	Phil Bute	P	Mike Hobbs	A	Matt Kinsella	P	Julie Long	P	Gary Milone, Attorney
P	Courtney Minton, Minutes	P	John Bursich						

Agenda Item	Discussion	Follow- Up
Welcome <i>Chris Hunt</i>	Chris Hunt welcomed everyone to the meeting.	None
Call to Order <i>Ted Whitehead</i>	Ted Whitehead called the meeting to order at 6:00 p.m. Roll call was completed by Courtney Minton. <i>Ted Whitehead- Present. Dave Johnson- Present. Mary McCollough- Present. John Bayler- Present. Joe Goodman-Present.</i>	None
Public Comment	There were no public comments.	None
Approval of Agenda (Action)	The agenda for the meeting was presented for approval. Exception noted: addition to Finance section for approval to grant access to Kristen Wright as a user of the automatic deposit machine. <i>Motion made by Mary McCollough to approve the agenda. Seconded by Joe Goodman. Motion carried.</i>	None
Approval of Minutes (Action)	The minutes for the March 7, 2017 meeting were presented for approval. <i>Motion made by Mary McCollough to approve the minutes.</i>	None

	<i>Seconded by Dave Johnson. Motion carried.</i>	
Executive Session	<ul style="list-style-type: none"> The opportunity for executive session was not utilized. 	None
Quality & Compliance Report <i>Tammy Mulvaney</i> <ul style="list-style-type: none"> Joint Commission Credentials Committee (Action) Opportunity for Quality/Compliance Related Questions or Concerns of Committee Members 	<ul style="list-style-type: none"> Tammy Mulvaney reported on the recent Joint Commission accreditation survey that took place January 23rd & 24th. The survey was successful and the accreditation certificate was received. The next survey will take place in three years. The following medical staff credentials were presented for approval: <ul style="list-style-type: none"> <u>Initial Appointment</u> Adam King, MD Courtesy Radiology <u>Provisional Appointment</u> Breana Worman, RN Specified Professional Affiliate <u>Reappointment</u> Jane Janes, APN Specified Professional Affiliate Jeanne Holdren, APN Specified Professional Affiliate Amir Cheema, MD Courtesy Internal Medicine-Cardiology <p><i>Motion made by Dave Johnson to present the credentials to the full Clay County Board for approval. Seconded by John Bayler. Motion carried.</i></p> <ul style="list-style-type: none"> There were no further questions or concerns of committee members. 	None Present to the full Clay County Board for approval.
CNO Report <i>Chelsea Musgrave for Carrie Miller</i> <ul style="list-style-type: none"> Patient Experience Survey Scores Opportunity for Hospital 	<ul style="list-style-type: none"> The Patient Experience Survey scores for February 2017 were presented. There were no further questions or concerns of committee members. 	None

Services Related Questions or Concerns of Committee Members		
<p>HR & Marketing Report <i>Chelsea Musgrave</i></p> <ul style="list-style-type: none"> for HR/Marketing Related Questions or Concerns of Committee Members 	<ul style="list-style-type: none"> Chelsea Musgrave reported to the committee the recent purchases that were approved by the Endowment Foundation and Auxiliary. The Endowment Foundation has approved the following purchases: Flora Clinic lobby remodel (flooring, furniture, kids activity toys and decor), and new furniture that is conducive to infection control for the Radiology waiting area. The Auxiliary has approved the following purchases: Automated External Defibrillator (AED) for the Education Department, new furniture for the "flu room", and financed the annual Stroke Art contest. The Auxiliary volunteer desk that is stationed in the front lobby was moved to be located closer to the main entrance. This allows them to greet patients and visitors as they enter the hospital, and they can guide them to where they need to go depending on their purpose. 	None
<p>IT & Plant Operations Report <i>Phil Bute</i></p> <ul style="list-style-type: none"> Opportunity for IT/Plant Operations Related Questions or Concerns of Committee Members 	<ul style="list-style-type: none"> Phil Bute reported that the fence that encloses the radio tower and oxygen storage is now fully constructed and locked. Phil reported that a NextGen update was recently performed, and no issues occurred. There were no further questions or concerns of committee members. 	None
<p>Clinic Report <i>Mike McClane</i></p> <ul style="list-style-type: none"> Clinic Statistics Opportunity for Clinic Related Questions or Concerns of Committee 	<ul style="list-style-type: none"> Mike McClane presented statistics showing the total number of visits, new patients, payer mix, and break-even numbers for all clinics combined, as well as for each individual clinic. Mike reported that they will be preparing for the Rural Health Designation Survey. 	None

<p>Members</p>	<ul style="list-style-type: none"> • Mike stated that communication has been maintained with the nursing home facility subsequent to Dr. Bunnell’s retirement; SSM Health has offered their assistance with contracting with their geriatric unit to assist the facilities with provider coverage. 	
<p>Finance <i>Mike Hobbs</i></p> <ul style="list-style-type: none"> • February Financial Review & Statistics • FY 2017 Revenue Trending • Approval of February Paid & Unpaid Claims (Action) • Approval to Grant Access to the Electronic Check Reader to Kristen Wright (Action) • Opportunity for Finance Related Questions or Concerns of Committee Members 	<ul style="list-style-type: none"> • Mike Hobbs presented the financial data for the month of February 2017. • Mike provided a year-end review for the fiscal year 2017. • The February 2017 Paid and Unpaid Claims were presented for approval. <p><i>Motion made by Dave Johnson to present the Paid and Unpaid claims to the full Clay County Board. Seconded by Joe Goodman. Motion carried.</i></p> <ul style="list-style-type: none"> • A Business Office employee, Kristen Wright, will need access to the automatic deposit machine to process payments. <p><i>Motion made by Mary McCollough to present the bank resolution to the full Clay County Board. Seconded by Joe Goodman. Motion carried.</i></p> <ul style="list-style-type: none"> • There were no further questions or concerns of committee members. 	<p>None</p> <p>Present to the full Clay County Board for approval.</p> <p>Present to the full Clay County Board for approval.</p>
<p>New Business <i>All Present</i></p>	<ul style="list-style-type: none"> • There was no new business. 	<p>None</p>
<p>Adjournment</p>	<p><i>Motion made by Joe Goodman to adjourn meeting. Seconded by Mary McCollough. Motion carried. Meeting adjourned at 6:53 p.m.</i></p>	<p>None</p>