

Hospital Committee Meeting Minutes-July 2017	Meeting Date	July 5, 2017
	Meeting Time	6:00 p.m.
	Meeting Location	Conference Room "B"

Members: P-present, A-absent									
P	Ted Whitehead – Ex Officio	P	John Bayler	A	Joe Goodman	P	David Johnson	P	Mary McCollough

P	Chris Hunt	P	Phil Bute	A	Carrie Miller	P	Tammy Mulvaney	A	Chelsea Musgrave
P	Kerry Swanson	P	Luke Czyzewski	P	Matt Kinsella	P	Bob Coble, Attorney	P	Courtney Minton, Minutes

Agenda Item	Discussion	Follow Up
Welcome <i>Chris Hunt</i>	Chris Hunt welcomed everyone to the meeting. Chris informed the committee that he would be providing the HR/Marketing, Clinic, and CNO Reports during the New Business agenda item section.	<i>None</i>
Call to Order <i>Ted Whitehead</i>	Ted Whitehead called the meeting to order at 6:00 p.m. Roll call was completed by Courtney Minton. <i>Ted Whitehead-Present. Dave Johnson- Present. Mary McCollough- Present. John Bayler- Present. Joe Goodman-Absent.</i>	<i>None</i>
Public Comment	There were no public comments.	<i>None</i>
Approval of Agenda (Action)	The agenda for the meeting was presented for approval. <i>Motion made by Mary McCollough to approve the agenda. Seconded by Dave Johnson. Motion carried.</i>	<i>None</i>
Approval of Minutes (Action)	The minutes for the June 6, 2017 Hospital Committee meeting were presented for approval. <i>Motion made by Dave Johnson to approve the minutes. Seconded by John Bayler. Motion carried.</i>	<i>None</i>

<p>Finance <i>Luke Czyzewski</i></p> <ul style="list-style-type: none"> • Financial Review & Statistics • Bank Resolution-Approval to Grant Access to Check Reader Machine for Cassy Hodges & Ryan Herdes (Action) • Approval of Paid & Unpaid Claims (Action) 	<ul style="list-style-type: none"> • Luke Czyzewski presented the financial data for the month of May 2017. He also presented the information in graphs. There were no questions or concerns voiced from committee members. • Luke spoke to the committee about the need for two employees to have access to use the check reader machine for depositing checks. <p><i>Motion made by John Bayler to request approval from the full Clay County Board to grant access to the check reader machine to Cassy Hodges and Ryan Herdes. Seconded by Dave Johnson. Motion carried.</i></p> <ul style="list-style-type: none"> • The May 2017 Paid and Unpaid Claims were presented for approval. <p><i>Motion made by Dave Johnson to request approval from the full Clay County Board to approve the May 2017 paid and unpaid claims. Seconded by John Bayler. Motion carried. Roll call was completed by Courtney Minton. Ted Whitehead- Yes. Dave Johnson- yes. Mary McCollough- yes. John Bayler- yes.</i></p>	<p><i>None</i></p> <p><i>Present to the Clay County Board for approval.</i></p> <p><i>Present to the Clay County Board for approval.</i></p>
<p>Quality & Compliance Report <i>Tammy Mulvaney</i></p> <ul style="list-style-type: none"> • Compliance Training • Medical Staff Credentials (Action) 	<ul style="list-style-type: none"> • Tammy Mulvaney provided a presentation for compliance training. This is required as part of our compliance policy per The Joint Commission. • The following medical staff credentials were presented for approval: <u>Initial Appointment</u> -Michael Koeppen, MD-Courtesy Emergency 	<p><i>None</i></p> <p><i>Present to the Clay County Board for approval.</i></p>

	<p><u>Reappointment</u> -Matthew Donaldson, MD-Courtesy Radiology -Miguel Alcorido, MD- Courtesy Internal Medicine</p> <p><i>Motion made by Dave Johnson to request approval from the full Clay County Board to approve the medical staff credentials. Seconded by Mary McCollough. Motion carried.</i></p>	
<p>IT & Plant Operations Report <i>Phil Bute</i></p> <ul style="list-style-type: none"> Capital Purchase- Medhost Direct-MU3 (Action) 	<ul style="list-style-type: none"> Phil Bute presented information about a capital purchase for Medhost that is necessary to meet meaningful use requirements. <p><i>Motion made by John Bayler to request approval from the full Clay County Board to approve the purchase of the Medhost Direct MU3. Seconded by Mary McCollough. Motion carried. Roll call was completed by Courtney Minton. Ted Whitehead- Yes. Dave Johnson- yes. Mary McCollough- yes. John Bayler- yes.</i></p>	<p><i>Present to the Clay County Board for approval.</i></p>
<p>New Business <i>All Present</i></p>	<ul style="list-style-type: none"> Chris Hunt informed the committee that he would like to excuse the Administration team from attending the Hospital Committee meetings, with the exception being they will attend if they have something pertinent to report. The committee concurred. Chris distributed eclipse viewing glasses with the CCH logo. Chris reported on behalf of Carrie Miller, CNO. Chris shared highlights from the Patient Experience Survey Scores for May 2017. Chris also informed the committee of the management restructuring that has recently been implemented. Dana Hakman, Emergency Department Manager, will now oversee the Medical-Surgical and Outpatient Infusion departments in addition to the Emergency Department as the Patient Care Services Manager. Mandy Wilson, RN, has accepted the role of 	<p><i>None</i></p>

	<p>Patient Care Services Supervisor, and will act as an assistant to Dana.</p> <ul style="list-style-type: none"> • Chris shared the clinic statistics for May 2017. Chris indicated that a permanent situation for the Clay City Clinic would need to be arranged; however in the interim, the lease on the modular structure will be renewed. 	
Adjournment	<p><i>Motion made by Mary McCollough to adjourn meeting. Seconded by John Bayler. Motion carried. Meeting adjourned at 6:33 p.m.</i></p>	<i>None</i>