

Hospital Committee Meeting Minutes- August 2017		Meeting Date		August 1, 2017					
		Meeting Time		6:00 p.m.					
		Meeting Location		Conference Room "B"					
Members: P-present, A-absent									
P	Ted Whitehead – Ex Officio	A	David Johnson	A	Joe Goodman	P	John Bayler	P	Mary McCollough

P	Chris Hunt	A	Carrie Miller	P	Chelsea Musgrave	P	Phil Bute	A	Tammy Mulvaney
P	Julie Long	P	Bob Coble -Attorney	P	Luke Czyzewski	P	Susan Mack	P	Cheryl White
P	Anna Guetersloh-KEB	P	Amber Halstead-KEB	P	John Bursich	P	Courtney Minton - Minutes		

Agenda Item	Discussion	Follow Up
Welcome <i>Chris Hunt</i>	Chris Hunt welcomed everyone to the meeting.	None
Call to Order <i>Ted Whitehead</i>	Ted Whitehead called the meeting to order at 6:03 p.m. Ted welcomed Nurse Practitioners Cheryl White and Susan Mack to the meeting. Roll call was completed by Courtney Minton. <i>Ted Whitehead- Present. Dave Johnson- Absent. Mary McCollough- Present. John Bayler- Present. Joe Goodman-Absent.</i>	None
Public Comment	There were no public comments.	None
Approval of Agenda (Action)	The agenda for the meeting was presented for approval. Amendment noted: capital equipment purchase request for a rooftop a/c unit added under the IT & Plant Operations Report. <i>Motion made by Mary McCollough to approve the agenda. Seconded by John Bayler. Motion carried.</i>	None

<p>Approval of Minutes (Action)</p>	<p>The minutes for the July 5, 2017 Hospital Committee meeting were presented for approval.</p> <p><i>Motion made by John Bayler to approve the minutes. Seconded by Mary McCollough. Motion carried.</i></p>	<p>None</p>
<p>FY 2017 Audit Review <i>KEB</i></p>	<p>Anna Guetersloh ,representative from the accounting firm of Kerber, Eck, & Braeckel presented a review of the FY 2017 Audit Report. Chris Hunt and Luke Czyzewski will present an overview of the report at the Clay County Board meeting.</p>	<p>Present to the Clay County Board</p>
<p>Finance <i>Luke Czyzewski</i></p> <ul style="list-style-type: none"> • Financial Review & Statistics • Approval of Paid & Unpaid Claims (Action) 	<ul style="list-style-type: none"> • Luke Czyzewski presented the financial data for the month of June 2017. He also presented the information in graphs. • The June 2017 Paid and Unpaid Claims were presented for approval. <p><i>Motion made by Mary McCollough to request approval from the full Clay County Board to approve the June 2017 paid and unpaid claims. Seconded by John Bayler. Motion carried. Roll call was completed by Courtney Minton. Ted Whitehead- Yes. Mary McCollough- yes. John Bayler- yes.</i></p>	<p>None</p> <p>Present to the Clay County Board for approval.</p>
<p>IT & Plant Operations <i>Phil Bute</i></p> <ul style="list-style-type: none"> • Generator Upgrade • Capital Purchase-A/C Rooftop Unit (Action) 	<ul style="list-style-type: none"> • The current generator is only half the necessary capacity to meet IDPH requirements. A larger capacity generator must be purchased, with the possibility of refurbishing the current one to be used at the Flora Clinic. The estimated cost of the required capacity generator is \$275,000; the Committee agreed that interest-free/low-interest loans can be researched to determine if that would be an option for means to purchase the generator. Administration will report available financing options to the Committee for discussion at a future 	<p>Discussion to resume at future Hospital Committee meeting.</p>

	<p>meeting.</p> <ul style="list-style-type: none"> One of the rooftop A/C units at the hospital has malfunctioned and been repaired numerous times; there is a significant risk that the unit will continue to malfunction and will no longer be repairable. It is the only rooftop unit that has not been replaced since the initial installation of the units. The estimated cost of a replacement unit is \$45,146. <p><i>Motion made by John Bayler to request approval from the full Clay County Board to purchase the rooftop A/C unit. Seconded by Mary McCollough. Motion carried. Roll call was completed by Courtney Minton. Ted Whitehead- Yes. Mary McCollough- yes. John Bayler- yes.</i></p>	<p>Present to the Clay County Board for approval.</p>
<p>HR & Marketing Report <i>Chelsea Musgrave</i></p> <ul style="list-style-type: none"> Quarterly Turnover Report 	<ul style="list-style-type: none"> Chelsea reported the employee turnover statistics for the second quarter. Chelsea reported that in order to provide a more quality experience for our patients and the community, the annual Health Expo and the “Move for the Cure” 5K Run/Walk events will now be held in conjunction on October 14th. There will be more information to come regarding the event. 	<p>None</p> <p>None</p>
<p>Quality & Compliance Report <i>Chris Hunt</i></p> <ul style="list-style-type: none"> Medical Staff Credentials (Action) 	<p><u>Initial Appointment:</u> -Alexander Van Amerongen, MD Current Medical Staff-Pathology</p> <p><u>Provisional Appointment:</u> -Christine Watson, PA Courtesy Dermatology</p> <p><u>Reappointment:</u></p>	<p>Present to the Clay County Board for approval.</p>

	<p>-Rebecca Baggett, MD Courtesy Radiology -Marisa Blitstein, MD Courtesy Radiology -Edward Harter, MD Courtesy Radiology -Aaron Konrad, MD Courtesy Radiology -Christopher Norbet, MD Courtesy Radiology -Patrick Rhoades, MD Courtesy Radiology -Gerald Riley, MD Courtesy Radiology -David Weglicki, DO Courtesy Radiology -Sajjan Nemani, MD Courtesy Neurology -Shailesh Nandish, MD Courtesy Cardiology -Binh Nguyen, DO Courtesy Cardiology</p> <p><i>Motion made by Mary McCollough to request approval from the full Clay County Board to approve the medical staff credentials. Seconded by John Bayler. Motion carried.</i></p>	
<p><i>Executive Session</i> <i>-5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity</i> <i>-5 ILCS 120/2(c)(21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes</i></p>	<p><i>Motion made by Mary McCollough to enter into Executive Session. Seconded by John Bayler. Motion carried. Entered into Executive Session at 6:51 p.m.</i></p> <p><i>Motion made by Mary McCollough to enter into Open Session. Seconded by Dave Johnson. Motion carried. Entered into Open Session at 7:20 p.m.</i></p>	None

<p><i>of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.</i></p>		
<p>New Business <i>All Present</i></p>	<ul style="list-style-type: none"> • Chris Hunt noted how well the staff worked together and helped out when the major accident occurred in front of the hospital last week. • Julie Long provided an update regarding the medical director for the local nursing home. SSM has been able to assist by providing a medical director/provider for the nursing home. 	<p>None</p>
<p>Adjournment</p>	<p><i>Motion made by John Bayler to adjourn meeting. Seconded by Mary McCollough. Motion carried. Meeting adjourned at 7:25 p.m.</i></p>	<p>None</p>